

# Lakes of Windermere Homeowners Association, Inc.

6972 Lake Gloria Blvd. Orlando FL 32809-3200; (407) 781-1406

## Architectural Review Board (ARB) General Application

This form may be filled in on-line, printed, and mailed to the address listed above. Alternatively, this form may be saved, filled in, and emailed to the following address [arb@lelandmanagement.com](mailto:arb@lelandmanagement.com).

***Do not send this application to the ARB at the Lakes of Windermere email address.***

The sender of this form acknowledges that all information is accurate to the best of their knowledge and no work will commence until the application is approved by the ARB.

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### Property Address

Street Address:

### Requestor Address (If Different than Property Address)

Street Address:

City, State, Zip:

### Requestor Information

Name:

Email Address:

Telephone Number:

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### Category of Requested Changes

☐ Fence    ☐ Landscaping    ☐ Screen Enclosure    ☐ Swimming Pool

☐ Other

Please attach additional diagrams, site maps, pictures, plans, etc. to clarify your request, more is better.

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### By submission of this form the Homeowner understands and agrees with the following conditions:

The Homeowner is responsible for adherence to any applicable HOA rules and guidelines.

No work will begin until ARB approval is received from the Association. The homeowner has 90 days from the approval date to start the work. If not, a new application will be required.

A licensed (as applicable) professional(s) or the homeowner will perform all work in a professional manner.

All work will be performed timely and in a manner that will minimize interference and inconvenience to other residents.

The homeowner assumes all liability and will be responsible for any and all damages to other lots and / or common area, which may result from performance of this work.

The homeowner is responsible for the conduct of all persons, agents, contractors, subcontractors and employees who are connected with this work.

The homeowner is responsible for complying with all applicable federal, state and local laws, codes, regulations and requirements in connection with this work, including any necessary governmental permits and approval for the work.

Upon receipt Leland Management, Inc. will forward the ARB Application to the Association. A decision by the Association may take up to 30 days. I will be notified in writing when the application is either approved or denied.

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### This Section will be completed by the ARB

Date: \_\_\_\_\_

☐ Approved

☐ Denied

### Additional Conditions or Comments

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